

Vestry Agenda/ Agenda de la Junta Parroquial

June 24, 2024/24 de junio 2024

Hybrid/Híbrido - 7:00 pm

St. John's Episcopal Church Vestry met on Monday, June 24, 2024. Present were Mother Minerva Camarena Skeith, Vestry Members Sarahi Giron and Henry Welles, Vestry members present via ZOOM: Senior Warden Brian McGiverin, Junior Warden Kevin Flegal, Vestry Clerk Mary Cree and Carlos Lugo. Also present via Zoom was Treasurer Noreen McMahan.

I. Introduction/introducción

Opening Prayer/Oracion Inicial Clergy

Mother Minerva Camarena Skeith

II. What are your hopes for St. John's? What are your concerns for St. John's?

III. New Business/Nuevo Negocio

Mother Minerva

A. Congregation's Conversation for Hall Priorities

Conversaciones de la Congregación sobre Prioridades del Salon

We had two conversations with congregation members regarding the Parish Hall:

June 2 –Sarahi Giron –

1. Members would like a larger event space,
2. People want room for a youth group with internet, a video screen and space for games and activities
3. There was an interest in renting out the Parish Hall for events.
4. Regarding the Kitchen – need a large sink but not necessarily a dishwasher or stove for rentals. For large events, like Quinceaneras with multiple churches involved.
5. Some members expressed the opinion that it feels like it doesn't fit to have chapel in event room if we are renting it out

June 16 -- Kevin Flegal

1. Need commercial kitchen with a commercial stove.
2. Bigger event space 100 – 125 people or 200 max.
3. Kevin Flegal says we need to upgrade the electrical system in parish hall.
4. Some people suggested a covered walkway between Parish Hall and Sanctuary
5. Offices same size, 2 classrooms, separate coffee area.
6. Larger windows to view church from Parish Hall.
7. Be able to hold 3-4 meetings at same time.
8. Larger bathrooms
9. Remove staircase from old sacristy. This would require some access to the attic for the AC.

10. Some said we don't need a chapel, but maybe a small quiet room instead with a columbarium so people can sit and pray.
11. If the chapel was removed, we would not need the Parsh Hall sacristy, which is not currently being used. Perhaps coffee and tea could be moved to the space where the sacristy is currently located.

Kevin Flegal noted that the June 16 meeting was attended by 6 people. Mother Minerva said 5 people were present at the June 2 meeting. We plan to remind people of the third meeting this Thursday at 7:30 on Zoom.

B. Sanctuary A/C

Kevin Flegal

Junior Warden Kevin Flegal reports that ABA (ac company) says that parts to repair the AC unit will be very expensive. The coil for our unit is very difficult to find and the freon is expensive. Installation will be cheaper in the fall. ABA also will give us a bid on replacement.

Kevin Flegal is collecting other bids from other AC companies which are planning to meet Kevin tomorrow (June 25) to look at the AC unit.

Kevin Flegal states that if the cost of repair is very high, replacing the AC would be a better option. Prices for AC repair and replacement on very high this summer, but prices will go down in the fall.

Mother Minerva reports that a volunteer from the 1:00 service said he could repair the AC temporarily for free (should be good for 2 years) and quoted price of 30K to replace. This person also said that he could not repair or replace the AC this summer, while demand for these services is high. Currently, the price of components is so high that he could not work on the unit this summer. In the fall, he says he may be able to repair the AC for free. Kevin Flegal also reports that ABA is also saying that replacing the AC unit will be less expensive in the fall due to seasonal summer demand. Mother Minerva asked if we want to have a temporary repair by ABA or the volunteer or another bidder, or whether to replace the 25-ton unit.

Mary Cree asked whether having the volunteer repairman work on our AC would invalidate the maintenance agreement we have with ABA. ABA has committed to keeping the AC unit working until the fall, when we will decide whether to replace it. Kevin said he could come to meet the volunteer next Sunday at 8:30. Volunteer could look at unit and see if he could fix the unit in the fall.

IV. Adoption of Minutes/Adopción de Actas

Mother Minerva

Henry Welles moved to adopt the minutes from the vestry meeting held on May 29, 2024. Kevin Flegal seconded with grammatical edits. The motion passed.

V. Reports/Informes - Consent Agenda/agenda de consentimiento

A. Junior Warden's Report/Informe del Guardián Menor

Kevin Flegal

1. Junior Warden Kevin has two bids for repairs of the roofs. He will review these bids and report back to the vestry with a recommendation. Kevin is also seeking bids for repairing the annex.

2. Church insurance has reimbursed us 108K to replace roofs and repair the annex. Mother Minerva proposed replacing the sanctuary roof now and hold roofing funds to use when we repair the Parish Hall. The consensus of members was that although there is some risk of further damage to the Parish Hall if we wait until the full Parish Hall repairs are made before repairing the hail damage to the roof, it is preferable to make the repairs to the Parish Hall roof at the same time as the full project.

B. Senior Warden's Report/informe del Guardian Mayor Brian McGiverin

CTI meeting June 9 – member institutions are focusing on regrowth conversations and one-on-one meetings to help members feel more connected to one another and more cohesive. Joe Rubio is now interim director for CTI and has experience in leading within the organization.

C. Deacon's Report/Informe de la Diacono Deacon Victoria

D. Rector's Report/Informe de la Rectora Mother Minerva

Mother Minerva will sign off for vacation on July 4th. Brian McGiverin will cover for administrative needs. Pastoral Care (also Deacon Victoria Mason) will cover pastoral needs during Mother Minerva's vacation. Sheri Rasmussen has agreed to lead the Pastoral Care Committee. The Pastoral Care Committee will be reaching out to members of the congregation and Sheri Rasmussen is coordinating this effort.

Senior Warden Brian McGiverin and Junior Warden Kevin Flegal are crafting a letter for the church corporation regarding the plan for partnership with PARD. The letter will explain why we are partnering with the City of Austin Park and Recreation Department, how this fits within the mission of our church and what we intend to do with the funds from the proposed park.

Question: Do Vestry members have any special duties with regarding the supply priests who will serve in July? Answer: Noreen has a list of the supply priests and their contact information. The 8:30 service members have agreed to meet and welcome the supply priests each Sunday.

VI. Treasurer's Report/Informe de la Tesorera Noreen McMahan

The Treasurer presented the treasurer's report and comments. (Please see Treasurer's written report as shared in the Zoom meeting and sent by Noreen via email.)

Treasurer Noreen McMahan contacted our bookkeeper to coordinate the payment for our Supply Priests. Noreen received a check for supply needs during the Rector's vacation.

Noreen McMahan confirms that we received \$108,000 from the church insurance CIC for repairs on the Parish Hall.

Treasurer Noreen McMahan notes that unrestricted funds available in our Operational Funds are currently \$6000, while other funds in the Operational Funds account are Restricted Funds.

Mother Minerva wants to revisit the budget in August to evaluate what our shortfall for the year will be. Because the unrestricted funds available for our budget are less than what appeared to be available in our budget at the January 2024 vestry meeting due to the restricted nature of many of our funds, it will be necessary to revisit the church budget this summer to determine our actual financial

situation for 2024. Given the shortfall in our budget, Mother Minerva states that we should not request further money for enhancement from our donors, such as the enhancements funded by members this year for lighting, etc. which are in addition to our budget, but rather prepare to concentrate on finding funds for the ministries of the church we outlined in our budget.

- A. Financials/Documentos Financieros (move to June)
Adopt Financials/Adoptar Nuestros Documentos Financieros (en junio)

VII. Old Business/ Negocio Previo

- A. Partnership with City of Austin's PARD

The City of Austin has completed a survey of the land for the proposed city park, and they are expected to make St. John's an offer for the park land in September. The Senior and Junior Wardens will draft a letter to the church corporation as noted above after we receive and consider the city's offer. If all these matters are completed and approved, the transfer of the land may be in December or January.

- B. Donation Policy

Kevin Flegal

Adoption of the donation policy is tabled. It was agreed that anyone wishing to make in-kind donations of furniture or other items should be referred to the Junior Warden.

- C. Updated VOD Expectations/

Nuevas Expectativas para los Miembros de la Junta Parroquial del Día.

Kevin Flegal said that a hospitality committee is needed for setting up the coffee hour and cleaning up afterward, beyond vestry members taking out the trash.

VIII. Next Steps -

Mother Minerva

- A. What updates do we need to give to the congregation?
 1. A bar chart of the church financial reports
 2. An update regarding the proposal for the City of Austin Park
 3. Announcement of the Children's Christian Formation Committee headed by Sarahi Giron and Mary Cree.
- B. Next Vestry Meeting August 27/
Próxima Reunión de la Junta Parroquial 27 de agosto
- C. Parish Hall Conversation June 27 at 7PM

IX. Closing Prayer/Oración Final

Mother Minerva

Meeting was adjourned at 8:47